

## **Electronic Vote**

Executive/Council may conduct an electronic vote on a motion by e-mail if an issue requires a vote between Council/Executive meetings. When conducting an electronic vote, the following conditions apply:

- 1) The vote will be conducted by e-mail under the authority of the Chair of Council.
- 2) The time-line for response shall be either 24 or 48 hours, depending on the urgency of the matter.
- 3) The e-mail should provide as much information as possible on the issue.
- 4) The e-mail shall state: "This electronic vote is being conducted pursuant to EUC Council's approved policy".
- 5) Anyone asking a question or registering their vote is to use the "reply all" option so that everyone is aware of any dialogue that transpires and of the votes cast.
- 6) Members of Executive/Council who do not have e-mail will be contacted by the person conducting the vote for their vote.
- 7) When the time period is over, or sufficient votes are received to either defeat or approve the motion, the sender of the poll with the authority of the Chair will declare the vote.
- 8) The e-mail poll will become a minuted action of the Executive/Council.
- 9) If necessary the motion will be put forward at the next Executive/Council meeting for ratification.
- 10) EUC Council's approved policy regarding conducting an electronic vote will be posted on the Emmanuel United Church website.